

The School Board of Miami-Dade County, Florida
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement and Materials Management
1450 N.E. 2nd Avenue, Room 352
Miami, Fl. 33132

Direct All Inquiries To
Procurement and Materials
Management
Oretha Houser, CPPB, Buyer
PHONE: (305) 995-2349
TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM Date: April 08, 2005
(INFORMATION ONLY) Addendum No. 1

BID/RFP 078-EE09 BID/RFP TITLE: Miscellaneous Carpentry, Plumbing, Structural and General
Repairs

This addendum modifies the conditions of the above referenced BID/RFP as follows, and is only for information purposes:

1. Revised Special Condition 5. AWARD. (Replaced page SC2).
2. Changed Specification 1.03 REFERENCES, C. (Replaced pages 6 of 18).
3. Deleted 2.00, paragraph G. (Replaced pages 13 of 18).

BID OPENING DATE POSTPONED

New bid opening date:

April 19, 2005

PLEASE NOTE: If your firm has mailed a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.



BIDDER QUALIFICATION FORM

BID NO. _____

BID TITLE _____

Direct all inquiries to Procurement Management Services:

BUYER NAME: _____

E-MAIL ADDRESS: _____

PHONE: (305) _____

FAX NUMBER _____

TDD PHONE (305) 995-2400

Bids will be accepted until 2:00 PM on _____ in room 351, School Board Administration building, 1450 NE 2nd Avenue, Miami, FL., 33132, at which time they will be publicly opened. Bids may not be withdrawn for _____ days after opening. (Refer to Instructions to Bidders, para. IV.B.)

THE SUBMISSION OF THE BID BY THE VENDOR, ACCEPTANCE AND AWARD OF THE BID BY THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND SUBSEQUENT PURCHASE ORDERS ISSUED AGAINST SAID AWARD SHALL CONSTITUTE A BINDING, ENFORCEABLE CONTRACT. UNLESS OTHERWISE STIPULATED IN THE BID DOCUMENTS, NO OTHER CONTRACT DOCUMENTS SHALL BE ISSUED.

I. A. BIDDER CERTIFICATION AND IDENTIFICATION

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid; and I certify that I am authorized to sign this bid for the bidder.

B. Vendor certifies that it satisfies all necessary legal requirements as an entity to do business with the School Board of Miami-Dade County, Florida.

II. INDEMNIFICATION

The Bidder shall hold harmless, indemnify and defend the indemnities (as hereinafter defined) against any claim, action, loss, damage, injury, liability, cost or expense of whatsoever kind or nature including, but not by way of limitation, attorney's fees and court costs arising out of bodily injury to persons, including death, or damage to tangible property arising out of or incidental to the performance of this Contract (including goods and services provided thereto) by or on behalf of the Bidder, whether or not due to or caused in part by the negligence or other culpability of the indemnity, excluding only the sole negligence or culpability of the indemnity. The following shall be deemed to be indemnities: The School Board of Miami-Dade County, Florida and its members, officers and employees.

III. PERFORMANCE SECURITY, is required on this bid. YES NO

Refer to **INSTRUCTIONS TO BIDDERS**, para. VII., and VI.

IF PERFORMANCE SECURITY IS REQUIRED, PLEASE INDICATE THE TYPE TO BE FURNISHED:

Performance Bond Check (Cashier's, Certified, or equal)

An original, manual signature is required on the Bidder Qualification Form.
(Bidder is requested to use blue ink)
(Do not use pencil)

Legal Name of Vendor _____

Mailing Address _____

City _____ **State** _____ **Zip Code** _____

Telephone No. _____ **E-mail address** _____

By: Signature (Original)

Of Authorized Representative _____ **Date** _____

Name (Typed or Printed)

Of Authorized Representative _____ **Date** _____

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MISCELLANEOUS CARPENTRY, PLUMBING, STRUCTURAL AND GENERAL REPAIRS

ADDENDUM NO. 1

SPECIAL CONDITIONS (CONTINUED)

5. **AWARD:** The School Board of Miami-Dade County will award a contract to bidders who demonstrate by reference and credentials, that they meet the specifications of this solicitation, and at the time of bid opening, are District Pre-Qualified Contractors.

Throughout the term of the bid, as the need arises, the awarded vendors will be requested to submit proposals for any single job exceeding the quotation threshold. Proposals will be evaluated, and the lowest responsive and responsible bidder will be awarded the specific job.

M-DCPS reserves the right to award to approved vendors any individual project whose cost is below the threshold established by Miami-Dade County Public Schools' Board Rule 6Gx13-3C-1.111, BIDDING PROCESS -- COMPETITIVE BIDDING REQUIREMENTS, paragraph II, (B), or any amendment thereof.

Bidders are requested to submit all licenses, certifications, and references with its bid. See Specification 1.02 VENDOR QUALIFICATIONS AND REQUIREMENTS.

6. **PRICES:** Prices for each Request for Proposal (RFP) shall be firm for 90 days.
7. **UL/CSA/ETL APPROVAL:** All electrical equipment shall bear the approval symbol or name of Underwriters' Laboratories, Inc., The Canadian Standards Association or ETL Testing Laboratories.
8. **DELIVERY:** Delivery and installation shall be completed within 30 days after receipt of purchase order, or as otherwise indicated. All deliveries and installation will be made to schools and departments as indicated on each purchase order.
9. **INSURANCE REQUIREMENTS:** Successful vendor(s) are required to have insurance coverage, as specified in the indemnity and insurance form(s), attached hereto and made a part of this bid. The successful vendor(s) must submit completed certificate of insurance form(s), before being recommended for award. Failure to submit this form(s), as noted, will result in the vendor(s) not being recommended for the bid award.
10. **WARRANTY:** The warranty for equipment, installation, service and repairs is defined in 7. Warranty, of the attached Specifications.
11. **SITE INSPECTION:** During the Request for Proposal process, prospective bidders are encouraged to make site inspections of school(s) to familiarize themselves with the unique environment where the work is to take place and to establish work procedures to minimize disruption at schools and other locations. Bidders must contact, Maintenance Operations, Mr. Raymond Singler, (305) 995-7801, to schedule site inspections. Scheduling of visits to the various locations will be coordinated to insure access and to review specifications regarding normal workload, average job size, problems, safety considerations, or other conditions that are unique to the Miami-Dade County Public School System. Failure to consider these conditions shall not entitle the awarded vendor to additional compensation after the bid has been awarded.

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SPECIFICATIONS (continued)

the project, and further, the vendor may be prohibited from employing the individual in any future work with M-DCPS performed under this term bid.

1.03 REFERENCES

- A. Florida Building Code (FBC), and associated codes and standards, including NFPA and the Florida Fire Prevention Code referenced therein, Latest Edition.
- B. Miami-Dade County Public Schools Master Specifications Guidelines.

(Note: These Master Specifications may be accessed on the Internet at <http://facilities.dadeschools.net/default.aspx?id=masterspec2004>)

- C. Miami-Dade County Public Schools' Board Rule 6Gx13-3C-1.111, BIDDING PROCESS -- COMPETITIVE BIDDING REQUIREMENTS.
- D. Florida Statute 255.05 Bond of contractor constructing public buildings; form; action by materialmen.
- E. Where conflicting specifications exist between reference documents, or any specifications contained herein, the more restrictive specification will prevail. Trade association general standards referred to in the reference documents will be interpreted based on the most recent revision.

1.04. DEFINITIONS

- A. Owner

Shall mean the School Board of Miami-Dade County, Florida, also referred to as M-DCPS or Board.
- B. Site Representative

Shall mean the senior administrator or designee at the facility where services are being provided.
- C. M-DCPS authorized representative

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SPECIFICATIONS (continued)

2.01 PROJECT EXECUTION

- A. All work performed by the vendor shall be accomplished in strict accordance with the applicable articles contained in the references cited in Section 1.03, the requirements set forth in the scope definition provided by M-DCPS, the terms and conditions contained within the purchase order and the general terms and conditions of this contract.
- B. Vendor is responsible for compliance with all federal, state and local statutes, codes and ordinances applicable to the work.
- C. Prior to commencement of work, the vendor shall be required to participate in a preconstruction coordination meeting with the M-DCPS authorized representative and all appropriate stakeholders. Details regarding the prosecution and scheduling of the work, accessing the premises, occupant and program requirements during the work, use of facilities and approaches and any other pertinent issues specific to the project shall be addressed. Vendor shall provide 24 hour emergency contact information to the M-DCPS authorized representative and the Site Administrator.
- D. If, during the course of the work, any unforeseen hazards are encountered, the vendor shall immediately: 1) render the work area safe, 2) cease all other work, and 3) contact the M-DCPS authorized representative.

2.02 CHANGE OF SCOPE OF WORK

- A. Owner Request
 - 1. After issuance of a purchase order and commencement of a project, the scope may be changed for reasons including, but not limited to, unforeseen circumstance or owner's request. In the event the change in scope entails additional work at owner's request, the M-DCPS authorized representative may issue a request for proposal (RFP) to the vendor assigned the project in order to maintain continuity and progress of the work,